



Clatsop County

Westport Sewer Service District

1100 Olney Ave.
Astoria, OR 97103
Ph: (503) 325-8631 \ Fax: (503) 325-9312
www.co.clatsop.or.us

August 17, 2023

Request for Quotes for On-call Septic Pumping Services List

Clatsop County Public Works is requesting quotes for on-call septic pumping services for the Westport Sewer Service District located in Westport, Oregon. All of the work will be performed in the area of Westport, Oregon. Work is performed on an as-needed basis. An application is attached.

If you are interested in this work please fill out and return the attached application along with proof of insurance.

Instructions for Application for Septic Pumping Hire List:

Return completed Applications with insurance certificates by September 6, 2023. Quote sheets can be emailed to roads@clatsopcounty.gov, faxed to 503-325-9312 or mailed to Clatsop County Public Works 1100 Olney Avenue Astoria, Oregon 97103.

Time of Completion:

The list that is compiled from this solicitation will be used for a period of one year beginning October 1, 2023. **You must reapply each year to stay on the list.**

Call Out Procedure:

When Clatsop County is in need of pumping services, the County will use the current agreement list to call contractors. The order of calling Contractor's will be based generally by price, location, availability and proficiency.

Contractors who perform substandard work or do not show up after they have agreed to accept a County job may not be called for the remainder of the contract period.

Contractor will provide the County with itemized invoices for work performed in addition to a septic tank record form documenting the services performed. The form will be provided by the County.

Contractor must comply with the rules and requirements of the Wastewater Treatment Facilities where they are disposing of the waste. Violation of those rules will be a breach of contract and reason for immediate termination of the contract.

Pumping will be for individual residential and commercial tanks 1,000 to 3,000 gallons in size. Total number of gallons varies per site, with combinations of tanks at sites that may total up to 9,400 gallons per site. There are also sumps and tanks at sewer plant that may require pumping. The number of tanks to be pumped varies each year, but may average between 5 and 15 tanks per year. Pumping is on-call basis. Please attach additional information if necessary.