

1                    **Clatsop County Recreational Lands Planning and Advisory Committee**  
2                    **Regular Meeting**

3  
4                    **MINUTES**

5  
6                    **Thursday, February 29th, 2024**

7  
8                    Members Present: Brad Catton (BC), Tom Sayre (TS), Lynne Leland (LL), Steve Ferguson (SF),

9                    Member Absent: Mike Hinton (MH)

10                   Commissioner Liaisons Present: None

11                   Public Present: None

12                   Staff Present: Steve Meshke (SM), Erica Keyser (EK)

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14                   **Welcome and Call to Order**

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16                   Chairperson BC called the committee meeting to order at 1300.

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18                   **Agenda Approval**

19  
20                   Agenda was approved.

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22                   **Minutes**

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24                   The minutes for December 7, 2023 were approved as presented.

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26                   **Board of Commissioners Annual Letter**

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28                   BC will provide a draft letter by the next meeting.

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30                   **Committee Nominations**

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32                   TS nominated Brad Catton for Committee Chair and Lynne Leland for Committee Vice Chair.

33                   SF second for BC and BC second for LL. Unanimously approved.

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35                   **Public Comment**

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37                   None

38  
39                   **Parks Report**

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41                   SM shared Westport County Park has new park hosts. They have signed a one-year contract  
42                   and are seasoned hosts with many years of experience. As weather improves, hopefully more  
43                   fill dirt can be delivered to the day-use area. SM is requesting the \$200,000 unused budgeted  
44                   funds for this area improvement be carried over to FY 2024-25 to complete the playground.

45  
46                   The Cullaby Lake Park transient dock (nearest to the bathroom) received maintenance. Parks  
47                   and Public Works employees removed the dock to replace the flotation and dock bumpers.

48  
49                   In the last few months, parks staff have surveyed the foot bridges and installed field fencing on  
50                   surfaces for traction. SM will check on the progress for recreational immunity outcomes.

1 SM shared the Parks budget draft for FY 2024-25. Group had a discussion on the budget and  
2 what to expect for certain requests. One request is a parks maintenance software program to  
3 help staff with maintenance schedules and workorders. SM will apply for grants to help fund  
4 some of the requests.

5  
6 Group had a short discussion on the Habitat Conservation Plan (HCP). TS questions why he  
7 has not seen publication if the State of Oregon or Governor will do more to help Clatsop County  
8 financially? SF asked, has the county considered pulling county timberland back from the  
9 State's holding?

10  
11 **Committee Member Reports**

12  
13 LL: none

14  
15 TS: City of Astoria is requesting a grant from Oregon State Parks recreation trails program to  
16 improve the Cathedral Tree Trail improvements.

17  
18 BC: None

19  
20 SF: None

21  
22 **Commissioner Report**

23  
24 None

25  
26 **Next Meeting**

27  
28 March 28, 2024

29  
30 **Adjourn**

31  
32 As there was no further business, the meeting was adjourned at 1410

33 Respectfully Submitted,

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35 \_\_\_\_\_

36 Brad Catton, Chair