



Clatsop County Tax Office
820 Exchange Street, Suite 210
Astoria, OR 97103

Transient Room Tax Registration

Rental Property Address _____ Map and Tax lot Number _____

Owner Information:

¹Owner Name: _____ Email _____

Mailing Address: _____

Phone: Day _____ Evening _____ Cell _____

²Owner Name: _____ Email _____

Mailing Address: _____

Phone: Day _____ Evening _____ Cell _____

Property Manager Information:

Agency Name: _____ Agent Name: _____

Mailing Address: _____

Phone: _____ Email: _____

**** The information above is subject to Public Information request****

Lodging Intermediaries:

List the Intermediaries that will be collecting Transient Room Tax on your behalf i.e. VRBO:

Will you be collecting rents from tenants separately from the Lodging Intermediaries listed above? _____

All Owners and Managers must sign this form in order for it to be considered complete.

Owner Date

Owner Date

Property Manager Date

***** Pursuant to Clatsop County Ordinance 17-01 and 18-01 it is the responsibility of the Property Owner to ensure Transient Room Tax is collected and remitted to the Tax Administrator in order to avoid any foreclosure actions against the Property.*****