



CLATSOP COUNTY FEE SCHEDULE 2023-2024

SUBJECT: Fees and Charges for County Services

DATE: February 13, 1995

REVISED: April 2023

Adopted by Board Resolution June 28, 2023

Fees effective July 1, 2023

POLICY

This fee schedule has been authorized as provided by Section 1.04.040 of the Clatsop County code.

Any fee set by statute not appearing in this schedule may be subject to collection accordingly.

A. ALL DEPARTMENTS

Photocopy fee 8 ½ X 11" and 8 ½ X 14"25 cents per page

Photocopy fee 11 X 17" 50 cents per page

USB Drive Without Research\$5 per USB Drive

USB Drive With Research \$15 per quarter hour, \$5 for USB Drive.

Printed Documents (reports, plans, etc.) Actual cost of printing, postage and handling

Meeting Agendas:

Picked up for news media reporter No Charge

Mailed: Single meeting \$2 minimum mail charge

Annual subscription (Jan.-Dec.).....\$1 per expected meeting

Agenda Packets:

Requested in advance of copy day..... 5 cents/page plus mailing charge

All others See photocopy fee above

FAX \$2 per document

Refunds: For overpayments in excess of \$10 only

Mail charges: PREPAID (for copies, reports, etc.), actual cost, minimum of \$4 (includes first four photocopy pages)

Billing Charge \$7.50 per document

File Location and Research \$15 per quarter hour or fraction thereof.

Location of requester's personal file or current work files..... No Charge

Image Access Fee 30 cents per page or image

Labels \$13 per page plus standard report time (see below)

Standard Report Time.....\$5 per quarter hour of staff time AND 25 cents per page

FTP or email report \$8 per report or file

Network Equipment Usage..... \$25 per hour

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B. ANIMAL CONTROL

CLATSOP COUNTY ANIMAL CONTROL SERVICE FEES

Impound – First Offense, licensed	\$25.00
First Offense, unlicensed	\$40.00
Second Offense, within one year	\$75.00
Third/Subsequent Offense, within one year	\$100.00
Every additional offense within one year after the third offense, an additional \$25 added to the last offense	
Boarding – Dogs -Per Day	\$15.00
Boarding – Cats-Per Day	\$10.00
Licensing – (No Discounts for multiple dogs)	
Altered Dog, 1-year license	\$15.00
Altered Dog, 3-year license	\$40.00
Fertile Dog, 1-year license	\$30.00
Fertile Dog, 3-year license	\$90.00
Altered Senior Dog, 1-year license	\$10.00
Altered Senior Dog, 3-year license	\$25.00
Late License - No enforcement action	\$15.00
With enforcement action	\$30.00
Replacement Tag	\$10.00
Adoption – Dogs	\$125.00
Cats	\$90.00
Dogs - 10 years and over	\$60.00
Cats - 10 years and over	\$30.00
Adoption of Bonded Pair, Dogs or Cats	Single fee for both
Owner Release to Shelter – Dog	\$30.00
Cat	\$15.00
Pups -litter (under 12 weeks)	\$45.00
Cats -litter (under 12 weeks)	\$25.00
Cremation - Calculated per pound	\$1.50
Live Traps – Rental – Weekly	\$5.00
Large Trap Deposit	\$300.00
Small Trap Deposit	\$100.00

C. ASSESSOR FEES

Assessor Maps

Public Agency or representative of public agency: Half Price

Assessor Plats

1-2 per order	\$15
Extra Units	\$8

Reproduction of Material

Sales Data Subscription: Annual (1 per month)	\$350
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Data Export Queries	\$60
Network Equipment Usage	\$60 per hour
Assessment and Tax Roll and Clerk Records.....	Cost Recovery
Single Remote Access Fee for A&T applications.....	\$300 per month
Lookup Access Only	minimum \$5/month and \$.30 per additional lookup

Fees Set by Law

Warrant Fees	\$20 or cost, whichever is more
Lien Search Fee – year 1	Set by Statute
Lien Search Fee – subsequent years.....	Actual cost
Foreclosure Penalty	.5 percent of total judgment taxes
Garnishee Research Fee	Set by Statute

Research Fee per Document, plus 25 cents per copy	\$4.75
Research Fee per Quarter Hour	\$15
Foreclosure Report Fee.....	\$120
Delinquent Tax Report Fee	\$120
Consolidations (Cancel and Combine)	\$35
Proration of Value request (Deeds)	\$35
Subdivisions/Partitions/Condos.....	\$120
Room Tax Determination Fee	\$ 80
Short Term Rental Application & Neighbor Notification Fee	\$550
Neighboring Notification Fee.....	\$100
Re-Inspection Following 2nd Inspection Fee.....	\$125 per additional inspection
Ownership Transfer Only (no structural changes since issuance of permit)	\$50
Ownership Transfer and Re-Inspection.....	\$300
Enterprise Zone Processing Fee	\$150

Farm/Forest

Deferral Reapplication Fee	\$75
Application Fee	\$75
Small Tract Late Filing Fee	Set By Statute
Disqualification Fee	\$150
Calculation of Est. Deferred Taxes.....	\$150

Conservation Easement Application Fee	Set By Statute
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Exemptions

Processing Fee for Special Org	\$75
Late Filing Fee	Set By Statute
Veteran Late Filing Fee	Set By Statute
Senior Deferral Late Filing Fee.....	Set By Statute
Leased Property Application Fee.....	\$75
Open Space Application	\$250
Open Space Disqualification	\$250

Manufactured Structures

Exemption Fee.....	\$75
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Un-exemption Fee\$75

Other Fees

Taxing District Boundary Expansion/Withdrawal..... \$2,500

New Urban Renewal Plan Set Up..... \$2,500

Amended Urban Renewal Plan Set Up \$2,500

Name Suppression \$15

Certification of Charges Paid \$15

D. BUDGET AND FINANCE

NSF Charge \$25

Copy of Proposed or Adopted Budget..... \$35

E. COMMUNITY DEVELOPMENT - BUILDING CODES

Technology Fee: All applications/permits/fees will be assessed a 3% technology fee.

Structural Permit Fees

Construction values shall include all labor and material, but shall exclude the cost of the land. This section covers Residential and Commercial Structural, Commercial Mechanical, Alarm, and Fire Suppression Systems. All structural permits use valuation as determined by the International Code Council Valuation Data Table current as of April 1 of each year, when applicable as per OAR 918-050-0000 and OAR 918-309-0020 through 0070. When permits are required Masonry fireplaces/chimneys, Fences, Poles (signs, lights, flags, foundation repairs, etc. require a structural permit by valuation.)

\$1 - \$500 \$119

\$501-\$2,000 \$119 for the first \$500 plus \$3.72 for each additional \$100, or fraction thereof

\$2,001-\$25,000 \$174.80 for the first \$2,000 plus \$14.85 for each additional \$1,000 or fraction thereof

\$25,001-\$50,000 \$516.35 for the first \$25,000 plus \$11.14 for each additional \$1,000 or fraction thereof

\$50,001-\$100,000 \$794.85 for the first \$50,000 plus \$7.45 for each additional \$1,000 or fraction thereof

\$100,001 & up..... \$1,167.35 for the first \$100,000 plus \$6.19 for each additional \$1,000 or fraction thereof

Moving structure permit, other than U-1.....\$583

Moving structure permit, U-1 and Uninhabitable \$292

Demolition permit residential – total structure (Not subject to state surcharge) \$119

Demolition permit commercial – total structure less than 4,000 SF (Not subject to state surcharge)..... \$170

Demolition permit commercial – total structure larger than 4,000 SF (Not subject to state surcharge) \$338

Re-Roof residential when a permit is required..... \$119

Re-Roof commercial..... current valuation table

Foundation only fee. Optional program when the division can accommodate \$327

This fee is per 1,000 SF of structure in addition to the building permit fee.

Fair Market Value: The Fair Market Value to be used in computing the permit fee for alterations and repair shall be the total value of all construction work for which the permit is issued, as well as all finish work, painting,

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roofing, electrical, plumbing, hvac, fire protection, and other permanent work or equipment, and contractor's profit.

Solar Structural Installation Permits

Solar Permit - Prescriptive Path System, fee includes plan review \$280
Solar Permit – Non-Prescriptive Path System. Fee as per Structural Permit Fee table by valuation to include the solar panels, racking, mounting elements, rails and the cost of labor to install. Solar electrical equipment including collector panels and inverters shall be excluded from the Structural Permit valuation.

Investigation Fees – Actual or average cost (whichever is higher) may include supervision, overhead, equipment, and/or rate/wage of the employee(s) involved. Applicable to all disciplines ORS 455.058.

Investigation fee – at cost..... Actual cost as per the above

Investigation fee – hourly \$119 per hour, minimum three hours

Inspections – structural, outside normal business hours (2 hours minimum) \$119 per hour

Inspections – structural, for which no fee is specifically indicated (minimum charge 1 hour) \$119 per hour

Residential Fire Suppression Permit Fees – Standalone 13R, fee includes plan review.

(See Plumbing Fee section for Multi-purpose/Continuous Loop System 13D)

Square footage of the residential structure to be covered:

Up to 2,000 square feet \$550

2,001 – 3,600 square feet \$650

3,601 – 7,200 square feet \$800

Greater than 7,201 square feet \$950

Mechanical Permit Fees

Minimum Fee \$119

Air Handling Unit..... \$50 per appliance

Air Conditioning Unit \$60 per appliance

Alteration of Existing HVAC System \$50 per appliance

Heat Pump \$73 per appliance

Install/Replace Furnace..... \$73 per appliance

Install/replace/relocate heaters, suspended, wall or floor mounted \$60 per appliance

Vent for appliance other than furnace \$50 per appliance

Appliance vent \$50 per appliance

Dryer exhaust..... \$50 per appliance

Hood..... \$50 per appliance

Exhaust fan connected to a single duct \$30 per appliance

Gas Piping

1-4 outlets \$50

Each additional outlet \$10

Fireplace/Wood Stove \$50 per appliance

Whole-House Ventilation System \$50 per appliance

Other..... \$50per appliance

Investigation fee – Mechanical. See Structural – Investigation Fees

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Inspections – mechanical, outside normal business hours (2 hours minimum)..... \$119 per hour
Inspections – mechanical, for which no fee is specifically indicated (minimum charge 1 hour)..... \$119per hour

Plumbing Permit Fees

One and Two Family Dwellings

1 Bathroom* \$400
2 Bathrooms* \$450
3 Bathrooms* \$500

Each additional bathroom, half bathroom exceeding 3, \$96
Each additional kitchen, exceeding 1..... \$50
Each additional 100 feet of sanitary, storm, and water service each or fraction thereof..... \$50

*Includes one kitchen and first 100 feet of sanitary, storm and water service, hose bibs, ice makers, underfloor low-point drain packages to include piping, gutters, downspouts, and perimeter system.

Plumbing Schedule-Existing Residential Additions/Remodels or Alterations

Residential Minimum Fee \$119
Plumbing fixtures, appliances, appurtenances (each) \$32
Water service, storm or sanitary sewer (first 100 feet)..... \$92
Each additional 100 feet of sanitary, storm and water or fraction thereof \$50

Plumbing Schedule-Commercial, Multi-Family and Industrial

New, additions, remodels, alterations

Commercial Minimum fee \$196
Plumbing fixtures, appliances, appurtenances (each) \$32
Water service, storm or sanitary sewer (first 100 feet)..... \$92
Each additional 100 feet of sanitary, storm and water service or fraction thereof \$50

Residential Fire Suppression Permit Fees - Multi-purpose/Continuous Loop System 13D, fee includes plan review.

Square footage of the residential structure to be covered:

Up to 2,000 square feet \$400
2,001 – 3,600 square feet \$450
3,601 – 7,200 square feet \$500
Greater than 7,200 square feet \$550

Rainwater Harvesting Systems

Total value of construction work to be performed

\$1-\$500 \$119
\$501-\$2000 \$238
\$2001-\$5000 \$357
\$5001- and above \$476

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Medical Gas and Process Piping Permit Fees

\$1-5000	\$119
\$5001-10,000	\$119 for the first \$5000 plus \$3.58 for each additional \$100 or fraction thereof
\$10,001-100,000	\$298 for the first \$10,000 plus \$12.31 for each additional \$1,000 or fraction thereof
\$100,001 and above.....	\$1405.90 for the first \$25,000 plus \$8.71 for each additional \$1,000 or fraction thereof
Investigation fee – Plumbing	See Structural – Investigation Fees
Inspections – plumbing, outside normal business hours (2 hours minimum).....	\$119 per hour
Inspections – plumbing, for which no fee is specifically indicated (minimum charge 1 hour).....	\$119 per hour

Manufactured Dwelling Placement Permit Fees

Placement (includes placement and concrete slab, runners or foundation when prescriptive, electrical feeder, plumbing connections and all cross-over connections, first 30 linear feet of site utilities.) New electrical services or additional branch circuits, and new plumbing-may require separate permits. All decks 30" or more above ground, carports, garages, porches, and patios are based on valuation and may also require separate permits. See Structural schedule by valuation for non-dwelling modular placements.

Single wide.....	\$321
Double wide.....	\$523
Triple wide.....	\$723
Earthquake resistant bracing system (when not part of original dwelling installation).....	\$245
Manufactured Dwelling cabana.....	See the Structural Schedule
State of Oregon Administration Fee	\$30
Investigation fee- Manufactured Home	See Structural- Investigation Fees
Inspections- Manufactured Home, outside normal business hours (2 hours minimum).....	\$119 per hour
Inspections- Manufactured Home, for which no fee is specifically indicated (1-hour minimum)	\$119 per hour

Manufactured or RV Park Development Permit Fees

The Area Development Permit fee to be calculated based on the valuations shown in Table 2 of OAR 918-600-0030 for Manufactured Dwelling/Mobile Home Parks and Table 2 of OAR 918-650-0030 for Recreational Park and Organizational Camp and applying the valuation amount to the Structural Permit Fee table included in this schedule.

Electrical Permit Fees

New Construction

Residential 1,000 square feet or less (includes service)	\$225
Each additional 500 square feet	\$63
Limited energy – new residential construction	\$72
Each manufactured home or modular dwelling service.....	\$119

Multi-family

New Multifamily Construction, fee for largest unit calculated using above sq. ft. rates-plus 50% of permit fee for each additional unit

Multifamily, new construction-Limited Energy System per floor.....	\$72
Multifamily, new construction-Protective Signaling-per floor.	\$72
Service or feeder (installation, alteration or relocations)	
200 amps or less	\$136

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201 amps to 400 amps.....	\$180
401 to 600 amps	\$269
601 amps to 1000 amps.....	\$403
Over 1000 amps or volts	\$755
Reconnect only	\$150
Temporary service or feeder	
200 amps or less	\$119
201 amps to 400 amps.....	\$160
Over 400 amps to 600 amps	\$225
Over 600 amps to 1000 amps	\$403
Over 1000 amps	\$755
Branch Circuits (new, alteration or extension, per panel)	
Branch circuits with purchase of service or feeder	\$8 each
Branch Circuits <u>without</u> purchase of service or feeder	
First branch circuit.....	\$119
Each additional branch circuit.....	\$8 each
Miscellaneous (service or feeder not included)	
Each well pump and alarm or irrigation.....	\$119
Each sign or outline lighting	\$119
Commercial limited energy panel, alteration or extension	\$119
Additional inspection over the allowable	\$119

All Renewable Energy systems up to 25 KVA

Renewable energy 5 KVA or less.....	\$127
Renewable energy 5.01 KVA to 15 KVA	\$170
Renewable energy 15 .01 KVA to 25 KVA	\$258

Solar generation systems over 25 KVA

Each KVA 25.01 to 100 KVA	\$10
100.01 KVA and over.....	no additional fee

Wind Generation systems over 25 KVA

25.01 to 50 KVA.....	\$383
50.01 to 100 KVA.....	\$716
Over 100.01 KVA	Use standard service and feeder fees above
Master electrical permit, initial set-up	\$236
Master electrical permit (Inspection per hour includes travel time, report time, one hour minimum).....	\$119
Master electrical permit inspection cancellation without 24 hour notice	\$231
Investigation fee – electrical	See Structural – Investigation Fees
Inspections – electrical, outside normal business hours (2 hours minimum)	\$119 per hour
Inspections – electrical, for which no fee is specifically indicated (minimum charge 1 hour)	\$119 per hour

Plan Review Fees

Structural Plan.....	75% of building permit fee
Fire and Life Safety.....	50% of building permit fee

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Electrical.....	75% of electrical permit fee
Mechanical.....	50 % of mechanical permit fee
Plumbing	75% of plumbing permit fee
Medical Gas/Process Piping	75% of medical gas permit fee
Commercial Fire Protection and Prevention	75% of building permit fee
Manufactured Dwelling or RV Park.....	65% of building permit fee
Additional plan review when applicable-all trades, 30 minutes minimum	\$60

Expedited Plan Review. Structural, in addition to standard plan review fees – plan review services outside of normal time frames established, must be pre-approved, subject to availability and resources. 100% of standard plan review fee.

Deferred Submittal review fees. 65% of building permit based on the value of the deferred portion or system with a minimum of \$300. In addition to standard plan review fees.

Phased Construction Plan Review fees. Plan review fee based on a minimum phasing fee of \$353 plus 10% of the total project building permits not to exceed \$1,500 for each phase. In addition to standard plan review fees.

Miscellaneous Building Fees

Pre-application meeting for Tenant Improvement, as requested by applicant \$119
Per meeting, not to exceed one hour, first meeting is at no charge. Additional meetings charged at \$119 per hour, for each staff member requested by applicant.

Pre-application meeting for Commercial or Multi-Family projects as requested by applicant \$119
Per meeting, not to exceed one hour, first meeting is at no charge. Additional meetings charged at \$119 per hour, for each staff member requested by applicant.

Temporary Certificate of Occupancy, Residential, Maximum 30 days per fee , Maximum of three (No charge for permanent certificates)

1 st Request	\$250
2 nd Request.....	\$375
3 rd Request	\$500

Temporary Certificate of Occupancy, Commercial, Maximum 30 days per fee, maximum of three (No charge for permanent certificates)

1 st Request	\$500
2 nd Request.....	\$ 625
3 rd Request	\$800

Change of Use or Change of Occupancy permit fee, when no structural work proposed \$250

Administrative Fees

Research Fee, per all disciplines, minimum 30 minutes..... \$60

Reproduction/Copy fees per page

8.5 x 11	\$0.25
11 x 17	\$1
Larger than 11 x 17.....	\$20

State Surcharge. All permits are subject to the current State of Oregon Surcharge..... 12%

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Seismic Surcharge	1%
ORS 455.477 (3) For purpose of defraying the cost of applying the regulations in subsection (2) of this section, there is hereby imposed a surcharge in the amount of one percent of the total fees collected under the structural and mechanical specialty codes for major structures and buildings that have been designated under subsection (5) of this section as Tsunami Risk Category III or IV for design, which fees are retained by the jurisdiction enforcing the particular specialty code as provided in ORS 455.150 or enforcing a building inspection program under ORS 455.148.	
Agricultural Exempt Certificate	\$30
Replacement of Electrical Label when requested	\$119
Re-inspection fees each additional inspection over the allowable per all disciplines.....	\$119

Permit Extensions – not subject to state surcharge

Extension of permits shall be requested in writing with justifiable cause demonstrated. Extension request must be received prior to the expiration date of the permits. No permit shall receive more than three extensions.

NOTE: It is not the responsibility of the Clatsop County Building Division to notify the permit holder of expiration dates.

One and Two-Family Dwelling permit extension Fee (Includes s/m/p/e)

1 st request.....	No Fee
2 nd request.....	\$238
3 rd Request	\$357

Multi-Family Dwelling (Each code discipline)

1 st request.....	No Fee
2 nd request.....	\$238
3 rd Request.....	\$357

Commercial permit extension fee (Each code discipline)

1 st request.....	No Fee
2 nd request.....	\$238
3 rd Request.....	\$357

Reinstatement of Expired Permits – subject to state surcharge

Expired permits not more than 12 months past their expiration date (Each code discipline..... \$119

Expired permits over one year past their expiration date..... New application with current valuation fees

Expired permits lacking only final inspection (Each code discipline)..... \$119

However, in the event the governing code has been updated, additional cost and requirements necessary.

F. COMMUNITY DEVELOPMENT - PLANNING

Pursuant to ORS 215.416(10), the following fees represent the average cost of processing each permit application. If the actual cost of processing a permit processed as a Type IIa, Type III, or Type IV procedure or an appeal of a Type IIa or Type III decision exceeds the amount of the fee by more than 20% because of the detailed nature of the proposal or the number of hearings that are required, the applicant shall be responsible for paying the full amount of the actual cost.

Appeals

Director to Planning Commission/Hearings Officer – refunded if appellant prevails..... Set by Statute \$250

Hearings Officer/Planning Commission Decision to Board of Commissioners \$1,600

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LUBA Remand \$2,500, plus copying costs

Permits and Reviews

Agency Sign-Off (Compatibility) - don't require development of findings\$60
 Agency Sign-Off (Compatibility) - requiring development of findings\$215
 Agri-Tourism Event Renewal\$225
 Beach Front Protection 1 – 5 lots\$835
 Beach Front Protection 6+ lots\$890
 Commercial Site Plan Review\$220
 Comprehensive Plan or Zoning Ordinance Map Amendment\$5000
 Comprehensive Plan or Zoning Ordinance Text Amendment\$5000
 Conditional Use (CUP) - Type IIa, Type III\$1500
 Conditional Use (CUP) - Type II.....\$1200
 Development Permit - New or Expanded.....\$85
 Extensions – Partitions 50% of application fee
 Extensions – Subdivisions 50% of application fee
 Extensions - All others 50% of application fee
 Floodplain and Other Review Type I.....\$110
 Floodplain and Other Review Type II..... \$440
 Geologic Hazard Review\$85
 Geological Hazard Waiver\$85
 Goal 5 Economic, Environmental, Social and Energy Consequences Review\$5000
 Goal Exception \$5000
 Health Hardship Dwelling Renewal (non-resource lands)\$85
 Health Hardship Dwelling Renewal (resource lands)\$100
 Lot of Record\$250
 Other Hearings, Non-Conforming Use, Etc.\$1300
 Partitions\$1000
 Pre-App conference\$250
 Property Line Adjustment\$250
 Resource Zone Dwellings (F-80, AF, and EFU).....\$1200
 Review Use Minor\$660
 Review Use Major\$865

Road Construction Inspection

1st Inspection\$0
 2nd Inspection\$0
 3 or more Inspections\$120
 Sign Permit\$60
 Similar Use Authorization\$2600
 Site Visit\$140
 Subdivision – 4-6 lots\$2500
 Planned Development & Destination Resort (requires zone change fee) Subdivision - seven (7) or more lots
\$4000
 Temporary Use – Original.....\$300
 Temporary Use - Renewal\$50

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Third Party Review of Technical Reports	Actual Cost at Per Hour Rate
Validation of Unit of Land	\$250
Variance	\$2000
Violation	Double Application Fee

Rural Addressing

New or changed address issued or changed at request of property owner	\$225
New or changed road name issued or changed at request of property owner	\$265
Replacement address stakes\$.....	\$60

Other

Copies (paper)	\$0.25/page
Copies (Large Format)	\$20.00/page
CD Copies of Ordinances, Standards Document, Goals, or Policies	\$5
Public Works Grading & Drainage Review	
1st Hour	\$150
Additional time	\$100/hour

G. COUNTY CLERK & ELECTIONS

BoPTA Filing Fee	\$35
Liquor License	Set by Statute
Liquor License Renewal	Set by Statute
OLCC New Application	Set by Statute
Marriage License/Domestic Partnerships	\$60
Marriage Ceremony [ORS 205.320(6)]	Set by Statute
Marriage 3-Day Waiver	\$20
Wedding Witness Service Fee	\$15/per witness
Certification of Copies	Set by Statute
Certification of Marriage License	Set by Statute
Additional copies	Set by Statute
Certification of Voter Registration	Set by Statute
Election Report/Lists	See OAR 165-002-0020
Passport Processing	Set by Statute
Passport Photo	\$20
Registering each additional page of a document	Set by Statute
Registering each additional transaction of a document	Set by Statute
Appointment of Trustee	Set by Statute
Death Certificate	Set by Statute
Deed	Set by Statute
Easement	Set by Statute
Judgement	Set by Statute
Lien/Lien Satisfaction	Set by Statute
Lien/Lien Satisfaction w/o HAT	Set by Statute
IRS Lien	Set by Statute
Mortgage/Deed of Trust/Line of Credit	Set by Statute

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Mortgage Satisfaction	Set by Statute
Non-Standard Form Fee, Per Document	Set by Statute
Military Discharge DD-214	No Charge
Partial Reconveyance	Set by Statute
Partition Plat Map.....	Set by Statute
Power of Attorney	Set by Statute
Reconveyance	Set by Statute
Satisfaction of Judgement	Set by Statute
Substitution of Trustee	Set by Statute
Town Plat Map	Set by Statute
UCC Filing on OR 1A Form	Set by Statute
Research Fee Per Document	Set by Statute
Research Fee Per Quarter Hour	\$15
Photocopy Fee Per Page	\$0.25
Mailing Fee.....	\$5
Express Mail Fee.....	\$27
Candidate Voters Pamphlet Statement	Per Statute
Annexation Appl – Expansion of District (for one parcel	\$100
Annexation Appl – New District Formed or W/drawl of area from Dist.	\$500
Single Remote Access Fee for Clerk Records (Monthly)	\$300
Lookup Access Only (monthly rate)	\$5
<i>Per additional lookup</i>	<i>\$.30/each</i>

H. DISTRICT ATTORNEY

Photocopy Charges:

Misdemeanor	\$10 per case up to 30 pages/25 cents per page in excess of 30 pages
Felony.....	\$15 per case up to 30 pages/25 cents per page in excess of 30 pages
Media	\$15 per tape/cd/dvd
USB Drive 4gb.....	\$27
USB Drive 8gb.....	\$30
USB Drive 16gb.....	\$37
USB Drive 32gb.....	\$45
USB Drive 64gb.....	\$57
USB Drive 128gb.....	\$80
Color copies – excess 30 pages.....	\$1.25 per page

I. FAIR & EXPO

Exhibit Hall	\$1000 per day
Kitchen	\$400 flat rate
Dairy Barn.....	\$300 per day

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Dairy Barn Auxiliary Heat	\$150 per day
Annex	\$300 per day
Alcohol	15% of sales
Catering.....	10% of sales
Arena.....	\$2,000 minimum/ticketed audience
Outdoor Arena	\$250.00 per day
Non-Profit Pricing.....	Determined per Organization/Event Type
Horse Stalls.....	\$15.00 each
Rv's/Camping	\$35.00 per night (Power/Water/No Sewer)
Rentals Include – Day before set-up; use of facility tables, chairs and sound systems. Any additional needs may include fees. Contact staff for further information.	

J. GIS FEES

STANDARD PAPER MAP PRODUCTS

A/B size (8 ½ x 11 – 13 x19")	\$5
.....Add \$3 for color, orthophotos, saturated shading	
C/D size (24" sheet roll) Standard map product	\$25 per sheet
.....Add \$10 for color, orthophotos, saturated shading	
Discounted price for government, nonprofit organizations, bulk rate	\$20 per /sheet
.....Add \$10 for color, orthophotos, saturated shading	
E Size (36" sheet roll) Standard map products	\$35 per sheet
.....Add \$15 for color, orthophotos, saturated shading	
Discounted price for government, nonprofit organizations, bulk rate.....	\$30 per sheet
.....Add \$3 for color, orthophotos, saturated shading	
Programming Fee for custom maps and analysis	\$75 per hour
All Department – FTP or e-mail Charge	\$8

DIGITAL MAP PRODUCTS

Tax maps (PDF format).....	\$100 entire county
.....	\$25 per township-range
County layers (roads, hydro, PLSS, elevation, soils, etc.).....	\$100 entire county
.....	\$25 per layer
2002 color orthophotos – per ¼ township	\$100

All GIS mapping products not specifically addressed by the GIS Fee Schedule will be charged at cost recovery.

PUBLIC WORKS/SURVEYOR MAPS

Will follow A&T/GIS lead for maps produced by GIS

K. INFORMATION SYSTEMS

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Information Systems Manager.....	\$100/hour
Custom Programming	\$85/hour
Network Installation/Support	\$85/hour
Telecom Installation/Support	\$85/hour
PC Installation/Support	\$50/hour
Network Usage	\$25/hour
Remote Access Setup	Cost Recovery

L. JUVENILE DEPARTMENT Probation Supervision

Misdemeanor – One-time fees.....	\$25
Felony – One time fees.....	\$45

M. PARKS

County Park Fees will increase annually by an amount not less than 2.5% nor more than 5% based upon the change in the All US CPI-U for the period July to July beginning July 1, 2000, pursuant to Board Resolution adopted April 28, 1999.

Cullaby Lake Park

Entry Fee	\$5 per vehicle
Shelter Fee	\$35 per group
John Day.....	\$5 day use fee
Carnahan Park.....	\$5 day use fee
Special Event Permit	\$100
Annual County Pass.....	\$30
Annual Pass Extended User	\$75

Includes \$30 Annual Pass. If applicant already has an annual pass, cost will be reduced to \$50.

Extended User – Lost Key Replacement Fee.....	\$30
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Annual park pass will be valid one year from the month of purchase and honored for vehicles displaying passes at Cullaby Lake County Park, John Day County Park and Carnahan County Park.

Commercial Film Use Fees

1 - 5 participants.....	\$100
6 - 30 participants.....	\$150
31 - 60 participants	\$300
61+ participants	\$400

Exclusive Use Fees

Exclusive use of a specific area of a County Park (other than a shelter, camping place or boat ramp) or group use where no admission fee is paid (after hours or off season):

Minimum for exclusive use	\$25
50 - 100 participants	\$50
101 - 200 participants	\$75
201 - 400 participants	\$150
401 - 600 participants	\$300
600+ participants	\$500

Exclusive Use of Cullaby Lake Boat Ramp

CLATSOP COUNTY FEE SCHEDULE 2023-2024

The hourly rental fee for exclusive use of the Cullaby Lake Boat Ramp shall be up to a maximum of 10 hours per day:
Monday after Labor Day to June 29 – Winter rates \$50/hour
June 30 to Sunday after Labor Day – Summer weekdays..... \$100/hour
June 30 to Sunday after Labor Day – Summer Weekends..... \$200/hour

N. PUBLIC HEALTH SERVICES

Licenses are purchased on a calendar year basis January – December.

Proration of half the annual fee occurs October 1.

FOOD SERVICE

Full Service Restaurant Fees are based on Seating Criteria

0-15 Seats	\$788
16-50 Seats	\$920
51-150 Seats.....	\$1,053
Over 150 seats.....	\$1,185
Bed & Breakfast.....	\$349
Limited Service Restaurant	\$444
Commissary	\$350
Mobile Unit (Class 1 or 2)	\$523
Mobile Unit (Class 3 or 4).....	\$788
Warehouse	\$249

*A license expires annually on December 31.

To reinstate a license after December 31 expiration, the applicant must pay a reinstatement fee of \$100.00 in addition to the license fee required. The reinstatement fee shall increase by an additional \$100.00 on the first day of each succeeding month until the license is reinstated.

PLAN REVIEW FOR FOOD SERVICE

INITIAL CONSTRUCTION

Full Service Restaurant	\$596
Bed & Breakfast	\$225
Limited Service Restaurant	\$250
Commissary.....	\$364
Mobile Unit (Class 1 or 2).....	\$596
Mobile Unit (Class 3 or 4).....	\$596

Warehouse \$175

REMODELING

Full Service	\$299
All Other Food Facilities	\$199
New Owner Admin Fee	\$0

TEMPORARY RESTAURANT LICENSES

Single Event:

CLATSOP COUNTY FEE SCHEDULE 2023-2024

One day	\$75
Two or more days	\$125
Benevolent Organization Administrative Annual Fee	\$28

OPERATIONAL PLAN REVIEW

*Required for Intermittent & Seasonal Licenses	\$66
Intermittent: 30 days	\$250
Seasonal: 90 days	\$250

HOURLY RE-INSPECTION FEE

*Charged in 15-minute increments	\$150
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TOURIST FACILITY

Bed & Breakfast	\$264
Travelers Accommodation:	
• 1-25 rooms.....	\$264
• 26-50 rooms.....	\$396
• 51-75 rooms.....	\$528
• 76-100 rooms.....	\$661
• Over 100 rooms	\$790 + \$4 for every room over 100
Organizational Camp.....	\$200
Picnic/Recreational Park	\$99 base, plus surcharge per spaces, see below
\$3.00 per space	For 1-50 spaces, plus
\$3.00 per space	For 51-100 spaces, plus
\$2.00 per space.....	For over 100 spaces

*A license expires annually on December 31.

Facilities that renew later than January 15th will be assessed a penalty fee of 50% of the original fee, and another 50% on the first day of each successive month of delinquency.

SWIMMING POOL & SPA

First Pool/Spa	\$661
Each additional Pool/Spa	\$396

OTHER FEES

Day Care Inspections	\$175
Schools-Full Service	\$121
Schools-Satellite	\$77
Head Start	\$121
Inspection for School Lunch Program	\$61
Food Handlers Training.....	\$10
Duplicate Food Card Fee	\$5

CLATSOP COUNTY FEE SCHEDULE 2023-2024

Hourly Environmental Health rate:

Social/Mass Gathering Event\$150

Tobacco Retail License \$350

*A license expires annually on December 31.

To reinstate a license after December 31 expiration, the applicant must pay a reinstatement fee of \$100.00 in addition to the license fee required. The reinstatement fee shall increase by an additional \$100.00 on the first day of each succeeding month until the license is reinstated.

COMMUNITY HEALTH & FAMILY PLANNING

IMMUNIZATIONS

Child Immunizations (0 through 18 yrs)

Private Fee Ins. 1st Shot\$60.00 + cost of vaccine

Additional Shots.....\$30.00 + cost of vaccine

Child Immunizations (0 through 18 yrs)..... State supplied vaccine fees will be waived if qualified

Adult Immunizations (19 yrs and older)1st Shot\$60.00 + cost of vaccine

Additional Shots.....\$30.00 + cost of vaccine

OFFICE VISITS

CD/STD Screening Visit Short Established.....\$110

CD/STD Screening Visit Short New\$150

CD/STD Counseling Visit Established\$150

CD/STD Counseling Visit New\$200

CD/STD Counseling Visit Long Established\$200

CD/STD Counseling Visit Long New\$250

CD/STD Screening Visit Extended Comprehensive Established\$250

CD/STD Screening Visit Extended Comprehensive New.....\$300

CD/STD Screening Visit Extended Complete Established.....\$300

CD/STD Screening Visit Extended Complete New\$350

FAMILY PLANNING OFFICE VISITS

Office Visit Short Established.....\$121

Office Visit Short New\$150

Counseling Visit Short Established\$150

Counseling Visit Short New\$220

Office Visit Long Established\$200

Office Visit Long New.....\$250

Office Visit Extended Comprehensive Established\$250

Office Visit Extended Comprehensive New\$300

Office Visit Extended Complete Established.....\$300

Office Visit Extended Complete New\$350

CLATSOP COUNTY FEE SCHEDULE 2023-2024

DMAP Visit Fee.....	\$149
CCARE Fee	\$150
Vasectomy Procedure	\$800
IUD Insertion	\$200
IUD Removal	\$220
Implant Procedure; Insertion -or- Removal	\$360
Implant Removal with Reinsertion	\$700
Depo Provera Injection	\$60
Slide Pap Smear 21-24 yr olds and > 30	Actual Cost
Liquid Paps 24-30 yr olds	Actual Cost
Liquid Paps w/ HPV Reflex 24-30 yr olds.....	Actual Cost
HPV Digene 21-24 yr olds and > 30	Actual Cost

SUPPLIES

CCARE Drugs (ORS).....	Actual Cost
CCARE Lab Tests (ORS)	Actual Cost
Condoms Female 3 pack	Actual Cost
Condoms	Actual Cost
Condoms Non-latex (box 6)	Actual Cost
Contraceptive Foam	Actual Cost
Contraceptive Jelly	Actual Cost
Cycle Beads	Actual Cost
Fluconazole	Actual Cost
Mirena / Paragard IUD	Actual Cost
Lutera	Actual Cost
Depo Provera Injection.....	Actual Cost
Diaphragm	Actual Cost
Nexplanon.....	Actual Cost
Metronidazole	Actual Cost
Nuva Ring	Actual Cost
Ortho Cyclen	Actual Cost
Ortho Micronor.....	Actual Cost
Ortho TriCyclen	Actual Cost
Ortho TriCyclen Lo	Actual Cost
Plan B One Step	Actual Cost

LABS

Sulfamethoxazole tablets	Actual Cost
Venipuncture Test Kit	Actual Cost
Chlamydia/Gonorrhea Test (urine)	Actual Cost
Chlamydia/Gonorrhea Test (rectal/phar)	Actual Cost
Hemoglobin.....	Actual Cost

CLATSOP COUNTY FEE SCHEDULE 2023-2024

Hep A Total	Actual Cost
Hep B IgM	Actual Cost
Hep Bc AB.....	Actual Cost
Hep Bs AB.....	Actual Cost
Hep B AG.....	Actual Cost
Hep C Screen.....	Actual Cost
HIV.....	Actual Cost
Measles / Rubella	Actual Cost
Mumps IgG.....	Actual Cost
Orasure Test.....	Actual Cost
Pap Smear	Actual Cost
Pregnancy Test.....	Actual Cost
QuantiFERON	Actual Cost
Syphilis	Actual Cost
Urinalysis.....	Actual Cost
Venipuncture	Actual Cost
Wet Mount	Actual Cost

OTHER CHARGES

Vital Statistics Certified Copy	Set by ORS 432.146
Medical Record Copy	\$6 per ¼ hour plus 25 cents per page
Minimum request Fee for Medical Record	\$6

*Immunizations Note: Per Oregon Health Authority guidelines, state provided vaccines will be used for all who qualify. Otherwise, all immunizations charges are actual cost. All current prices are subject to change due to acquisition changes.

BABIES FIRST

Babies First Services – State Set	\$310.42
CaCoon (Care Coordination) – State Set	\$310.42

The current fee charged for Babies First and CaCoon is \$460.36 per visit. However, the County must provide a revenue match that adjusts this fee downward to what the County actually keeps.

ONSITE WASTEWATER MANAGEMENT

RESIDENTIAL FEES **County** **DEQ** **Total Fee**

New Site Evaluations

Single Family Dwelling – First lot.....	\$750	\$100	\$850
Each additional lot evaluated during initial visit	\$750	\$100	\$850

Construction Installation Permits

New Construction-Standard trench, redundant,

CLATSOP COUNTY FEE SCHEDULE 2023-2024

absorption in Saprolite, steep slope, aerobic	\$1100	\$100	\$1200
New Construction-Alternative Treatment Tech (ATT), capping fill, pressurized, tile dewatering	\$1350	\$100	\$1450
New Construction-Sand filter bottomless, recirculating gravel	\$1650	\$100	\$1750
New Construction-Install holding tank	\$950	\$100	\$1050
New gray water disposal sump	\$495	\$100	\$595
Pump or siphon system needed-in addition to permit fee	\$80	\$100	\$180
Repair Residential-Minor (tank to distribution box)	\$290	\$100	\$390
Repair Residential-Major (drain field).....	\$590	\$100	\$690
Alterations-Minor (tank to distribution box)	\$300	\$100	\$400
Alterations-Major (drain field)	\$610	\$100	\$710
Reinstatement, Transfer, Renewals (original permit within 1 yr of expiration)-No visit	\$175	\$100	\$275
Reinstatement, Transfer, Renewals-Visit	\$570	\$100	\$670

Other Onsite Activities

Authorization Notice-no visit	\$175	\$100	\$275
Authorization Notice-Visit (required on systems greater than 10 years old)	\$675	\$100	\$775
Existing System Evaluation-Visit (includes time of sale inspection, planning review, other system evaluations)	\$200	\$100	\$300
Mobile Hardship Renewal Authorization			

Field visit required	\$360	\$100	\$460
No field visit required.....	\$175	\$100	\$275

Miscellaneous

Research fee per quarter hour	\$20		\$20
Ordinance 901 Septic System Review	\$130		\$130
Records request fee, plus .25 cents a copy.....	\$5		\$5
EH field time (re-inspections, compliance) hourly, prorated at 15-minute increments	\$300		\$300

COMMERCIAL FEES County Fees Based on Gallons Per Day (gpd) DEQ

New Site EvaluationsFirst 10001001-15001501-20002001-2500

Commercial Facility System

-First 1,000 gallons projected flow	\$750	\$935	\$1125	\$1320	\$100
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Construction Installation Permits.....First 10001001-15001501-20002001-2500

New Construction-Standard trench,

CLATSOP COUNTY FEE SCHEDULE 2023-2024

redundant, absorption in

saprolite, steep slope, aerobic\$1100\$1200\$1310 \$1415..... \$100

New Construction-Alternative

Treatment Tech (ATT), capping fill,

pressurized, tile dewatering.....\$1350\$1430\$1515\$1600\$100

New Construction-Sand filter

bottomless, recirculating gravel.....\$1650\$1800\$1860\$1960\$100

New Construction-Install holding tank\$1050\$1100\$1150\$1250\$100

New gray water disposal sump\$495\$600\$700\$800\$100

Minor Repair Permit (tank to distribution box)\$500\$100

Major Repair Permit (drain field)\$1100\$100

Reinstatement, Transfer, Renewals

(original permit within 1 yr of expiration)-No Field visit\$175\$100

Reinstatement, Transfer, Renewals- Field Visit\$570\$100

Other Onsite Activities

Authorization Notice-no visit\$175\$100

Authorization Notice-Visit

(required on systems greater than 10 years old)\$675\$100

Pumper Truck Inspection\$110

each additional truck per same visit\$61

Annual Holding Tank Report Fee\$34

Annual Operation & Maintenance Report Fee\$62

Miscellaneous

Research fee per quarter hour.....\$20.00

Records request fee, plus .25 cents a copy\$5

EH field time (re-inspections, compliance)

hourly, prorated at 15-minute increments\$300

O. PUBLIC WORKS

Roads Division

Permits

Operations on County or Public\$-0-

Road Approaches\$-0-

Road Construction Inspection

1st Inspection\$0

2nd Inspection\$0

3 or more Inspections\$120

Engineering Review

Development Engineering Review\$100/hr

CLATSOP COUNTY FEE SCHEDULE 2023-2024

Printing and Photocopy per A&T Fee Schedule

Will follow A&T/GIS fee schedule for maps produced by Roads GIS personnel

Surveyor Division

Survey Recording\$395*

Affidavit of Correction\$105

Subdivision Approval

Pre Monumented..... \$1790* + \$26 per lot

Post Monumented.....\$2400* + \$50 per lot

Condominium Approval \$2,570* + \$50/per UNIT

Repeated Field Checks\$100 per hour

Repeated Office Checks \$50 per hour

Partition Approval \$1,100*

Certified Copies.....\$10

Additional Page\$2

Vacation Index.....\$200

Road Vacation.....\$5786 + any additional costs

*cost includes first 5 pages \$25 for each additional page

Black and White Printing

8.5 x 11.....\$0.25 per page

11 x 17..... \$1.50 per sheet

18 x 24..... \$2 per sheet

24 x 36. \$5 per sheet Emailed images\$2 per document

Color Printing

8.5 x 11.....\$5

11 x 17.....\$8

18 x 24.....\$20

Emailed images\$5 per document

P. SHERIFF'S OFFICE PAROLE AND PROBATION SERVICES

Alternative Custody

A. Electronic Monitoring Intake\$50

B. Electronic Monitoring Daily Rate..... \$15

C. Lost/ Damaged Equipment (Replacement Cost).....Contracted Rate (Varies \$25-\$1,200)

Community Service Intake (Each Occurrence) \$50

Community Service Fee \$15/month

Compact Administration (One Time Fee) \$220

Compact Administration (Money Order).....\$50

Drug Testing

Onsite Urinalysis Test \$15

Onsite Oral Swab\$15.00

Forensic Lab Fee Contract Rate

CLATSOP COUNTY FEE SCHEDULE 2023-2024

Subsidy Reimbursements

Sex offender assessment with report.....	\$180
Sex offender individual session	\$80
Sex offender group rate.....	\$40
Sex Offender Notification Leveling Assessment.....	Contracted Rate
Psychosexual Evaluation.....	Contracted Rate
Batterer's Intervention/ Interpersonal Violence Treatment	\$31- \$175
Transitional Housing	Contracted Rate
Polygraph (Maintenance/ Single Issue Exams).....	\$200- \$300
Polygraph (Full history disclosure.....	\$300-\$350
Polygraph Unexcused cancelation Fee	\$50
Other Subsidy	Contracted Rate

DNA Test (Statutory Requirement)	\$10
ADES Evaluation	By Statute
Polygraph Admin Fee	\$50
Dept of Revenue Fee	Actual Cost @ 15% of Collection

SHERIFF – CORRECTIONS DIVISION

Work Crew - Daily.....	\$15
Electronic Monitoring - Daily	\$15
Electronic Monitoring – Intake	\$50
Fingerprinting	\$20
Medical.....	Actual Cost

SHERIFF – SUPPORT & CIVIL

Police Reports ORS 192.324(4)(a)	\$15
Photos on CD/USB Drive.....	\$20
Redaction of Body Cam Video	Actual Cost
Real & Personal Property Sales Processing Fee	Actual Cost
..... (Material & personnel costs; posting of notices; newspaper & OSSA website advertisements)	
County Based Background Check.....	\$20
Alarm Permits	\$25
Alarms – Response penalty billable	\$100
Concealed Handgun License ORS 166.291(1)(a)	By Statute
Concealed Handgun License Finger Print Fee ORS 166.291(1)(a)	By Statute
Writ of Garnishments ORS 18.652(5).....	By Statute
For service of notice process ORS 21.300(1)(a)	By Statute
Eviction Enforcement – Baseline Fee ORS 21.300(1)(b)	By Statute
Other Enforcement (Writ of Execution, Order of Assistance, etc.) ORS 21.300(1)(b).....	By Statute
Conveyance of real property ORS 21.300(1)(c)	By Statute
Vehicle Impound	\$50

CLATSOP COUNTY FEE SCHEDULE 2023-2024

Vehicle/Equipment Storage – Daily	\$10
Cost for travel in excess of 75 miles to service location ORS 21.300(4)	By Statute
Vehicle Rent + Federal Mileage Rate – Daily	\$25
Command Vehicle – Daily	\$200
Deputy Sheriff	Actual Cost
Equipment.....	Actual Cost
Reserve Deputies	Actual Cost
Notary Fee.....	\$10
Certificate of Sale	\$56
Deed	\$50

Public Records Research Fees – Actual or average cost may include supervision, overhead, equipment, and/or rate/wage of the employee(s) involved. Applicable to all disciplines.

Records Research.....	\$21.25per 15 minutes/ \$85 per hour
County Counsel record review/redactions	\$31.25 per 15 minutes/ \$125 per hour